

AI • LITERACY

AI Literacy

▲ 12 chapters

▲ Legal framework, AI tools, risk management, privacy, transparency and prompting best practices

12 CHAPTERS

▲ Training programme

1 Introduction

- ▶ Legal context
- ▶ Training objectives

2 AI Definition

- ▶ Legal framework
- ▶ Probabilistic functioning
- ▶ User role

3 AI Tools

- ▶ Microsoft Copilot
- ▶ ChatGPT-4

4 Risk Management

- ▶ Risk classification
- ▶ Hallucinations
- ▶ Algorithmic bias

5 Privacy & GDPR

- ▶ Data processing
- ▶ Personal data literacy
- ▶ Minimization & pseudonymization

6 Transparency

- ▶ AI identification
- ▶ Synthetic content
- ▶ Metadata & watermarks

7 Human Oversight

- ▶ Human-in-the-loop
- ▶ Authority & accountability

8 Incident Reporting

- ▶ Incident types
- ▶ Reporting procedure

9 Compliant Prompting

- ▶ Role & context
- ▶ Task & constraints
- ▶ Step-by-step verification

10 Traffic Light Guide

- ▶ Red: prohibited
- ▶ Yellow: review required
- ▶ Green: safe

11 Copyright

- ▶ Ownership of output
- ▶ IP compliance

12 Conclusion

- ▶ Critical thinking
- ▶ Privacy & transparency
- ▶ Human supremacy

KEY MESSAGE

Critical thinking, privacy and transparency, human supremacy.